

September 21, 2021

The Franklin Township Supervisors met on the above date at the Franklin Township Administration Building located at 889 Fairyland Road. Township Officials present were Supervisors Jason Frey, Robin Cressley, Barbara Beltz and; Secretary-Treasurer Brenda Cressley. A list of others in attendance is attached to the Minute Book. Chairman Frey called the meeting to order at 6:30 p.m., and led those present in the Pledge of Allegiance to the American Flag.

Approval of Minutes –

Having received no additions or corrections from the August 17, 2021 Township Meeting minutes, Robin Cressley made a motion approving the minutes as submitted. Barbara Beltz seconded the motion. Motion carried unanimously.

Secretary's Report-

Announced change in Garbage Collection for the Columbus Day Holiday:  
Monday, October 11<sup>th</sup> pick-up is changed to Tuesday, October 12<sup>th</sup>

The Board of Supervisors held interviews on Tuesday, September 14, 2021 for full-time positions for the Road Crew.

The Board of Supervisors had a telephone conference (9/21/21 at 6:00 p.m.) with Mike Tirpak from Carbon Engineering to reassure the Board that there will be someone in their office who will be taking Greg Haas's place and that they have plenty of employees to help with our Township needs when it comes to engineering.

Electronic Recycling Event will be held Saturday, September 25, 2021 (from 9:00 am -12p.m.)  
**(THIS EVENT IS FOR FRANKLIN TOWNSHIP RESIDENTS ONLY)**

Treasurer's Report – Barbara Beltz moved to accept the Treasurer's Report. Robin Cressley seconded the motion. Motion carried unanimously.

Zoning Report – Zoning Officer Paul Jarrett submitted his reports for August & September 2021.  
August 2021: Revenue from Zoning Permits: \$474.90. Variance Exception Request: \$1,000.00 (Kuhns)  
September 2021: Revenue from Zoning Permits: \$192.00 Variance Exception Requests: \$0.00

UCC Building Code Official – Building Code Official, Paul Jarrett submitted his reports for August & September 2021.

August 2021: Revenue from Building Permits: \$322.50  
September 2021: Revenue from Building Permits: \$159.00

Fire Chief's Report - Received the August 2021 report for the Franklin Township Volunteer Fire Company, as well as for the Fire Police. Copies are on file.

Police Reports - Received the police report from OIC Frank Buonaiuto for August 8, 2021- September 4, 2021. Copies are on file.

Road Crew Report: - Time sheets supplied showing the work that was done.

Central Carbon Municipal Authority – Ronald Solt submitted the minutes from the August 16, 2021 meeting.

Franklin Township Lions Club- September 2021 Newsletter. Copy is on file.

Sewer Enforcement Officer- Received the SEO Report from 7/20/21-9/20/21

Barbara Beltz moved to approve all reports as submitted. Robin Cressley seconded the motion. Motion carried unanimously.

Communications:

Received the GASB 68 Report ending on December 31, 2019; letter regarding the Carbon County Tax Collection Committee meeting scheduled for September 15<sup>th</sup> was cancelled due to lack of quorum, because of the difficulty getting quorums for the meetings they will now only have one meeting per year, as of now that meeting will be on February 17, 2022 details of where and the time will follow; Received a resignation letter from Greg Haas stating he will be resigning from Carbon Engineering as of Thursday, September 30, 2021; Received emails from LTAP, PSATS, NEPA, PSATS News Bulletin

Citizen Participation:

Ken Snyder from Spotlot Development was present to request his business be exempt from completing the Stormwater Management Plan for Lot #41 (175 Vilno Drive). He is going to be building a spec home on this property, and would like it if the new home owner would be held responsible to complete the Stormwater Maintenance Plan. The Supervisors said they need to table this request until they review the matter with Carbon Engineering before they can make this decision.

Alan Rohlfing was present to state his concerns about the repair garage and paint booth business that is located at 133 Interchange Road along with all of the junk cars on this property. He said he has spoken to the Zoning Officer about this matter and nothing is being done about the problems. He also is concerned about 121/123 Interchange Rd. being sold because of the underground storage tanks on that property. He feels they should be removed before a new business would open up at that location. The Secretary was told by the Zoning Officer that he recently spoke to the business owners and took pictures.

Unfinished Business-

Robin Cressley made a motion to approve Officer Christopher Lekka's application request for Heart & Lung Benefits beginning August 9, 2021 (date of injury). Barbara Beltz seconded the motion. Motion carried unanimously.

New Business –

Supervisor Jason Frey, Chief Administrative Officer of the Franklin Township Police Pension Plan, presented the Plan's Minimum Municipal Obligation (MMO) for the year of 2022 as \$44,850.00. Barbara Beltz made a motion to accept the 2022 MMO for the Franklin Township Police Pension Plan as presented. Robin Cressley seconded the motion. Motion carried unanimously.

New Business Cont'd-

Supervisor Jason Frey, Chief Administrative Officer of the Franklin Township Non-Uniformed Pension Plan, presented the Plan's Minimum Municipal Obligation (MMO) for the year 2022 as \$54,956.00. Robin Cressley made a motion to accept the 2022 MMO for the Franklin Township Non-Uniformed Pension Plan as presented. Barbara Beltz seconded the motion. Motion carried unanimously.

Barbara Beltz made a motion to approve/adopt the Employee Handbook (2021). Robin Cressley seconded the motion. Motion carried unanimously.

Robin Cressley made a motion to rescind Resolution No. 95-16 (Prohibition Against Sexual Harassment) the new (2021) employee handbook addresses sexual harassment). Barbara Beltz seconded the motion. Motion carried unanimously.

Barbara Beltz made a motion to end Officer David Roberts probation period as of September 20, 2021, (Hire date 9/20/2020). A letter of recommendation to end his probation period was supplied by Chief Jason Doll. Robin Cressley seconded the motion. Motion carried unanimously.

Robin Cressley made a motion to hire Jared Green as a full-time Franklin Township Police Officer retroactive to September 1, 2021. Barbara Beltz seconded the motion. Motion carried unanimously.

Barbara Beltz made a motion to accept the resignation letter from Road Crew member Aaron Schoch effective date September 24, 2021. Robin Cressley seconded the motion. Motion carried unanimously. Copy on File.

Robin Cressley made a motion to hire Justin Andrews and Michael Quigley as full-time employees to the Franklin Township Road Crew and Sanitation Crew beginning September 27, 2021. Barbara Beltz seconded the motion. Motion carried unanimously.

Barbara Beltz made a motion to approve the letters of request from Officers David Roberts & Jared Green to attend the in person training seminar being held by the Lehigh Township Regional DUI Enforcement Program at the Lehigh Township Building on Monday, October 11, 2021 from 8:30 a.m. to 4:30 p.m. the cost per officer will be \$103.00. Robin Cressley seconded the motion. Motion carried unanimously.

Robin Cressley made a motion to authorize Township Solicitor, Thomas Nanovic to institute enforcement action against the RelaxNation Campground for the use of the Pavilion recently constructed. Barbara Beltz seconded the motion. Motion carried unanimously.

Robin Cressley made a motion to authorize Township Engineer, Greg Haas to send the Delong's a stop work order (Cease & Desist Order) on behalf of the Supervisors pertaining to violations of the Stormwater Ordinance (2021-01). Barbara Beltz seconded the motion. Motion carried unanimously.

Barbara Beltz made a motion to advertise to amend Ordinance 2021-01 (Stormwater Ordinance (2021-01) to designate additional officials to enforce the Stormwater Ordinance such as police officers, zoning officer, Township Engineer, and the Township Solicitor. Robin Cressley seconded the motion. Motion carried unanimously.

New Business Cont'd –

Barbara Beltz made a motion to release Rockland's Energy financial security per Township Engineer, Greg Haas's recommendation letter stating the project is completed. Robin Cressley seconded the motion. Motion carried unanimously.

Robin Cressley made a motion to adopt Resolution No. 2021-10 which requests a Local Share Account (LSA) Grant from the Commonwealth Financing Authority to be used for parking lot modifications located at the Franklin Township Fire Company on behalf of the Volunteer Fire Company (LSA Grant in the amount of \$181,062.00); and designating the Chairman of the Board of Supervisors and the Secretary-Treasurer to execute all documents and agreements. Barbara Beltz seconded the motion. Motion carried unanimously.

Barbara Beltz made a motion to approve the letter of request from Perfect Balance Boutique for use of the Christman Ballfield to hold an Inflatable 5K Obstacle Course to be held on October 16, 2021 from 4am. to 4 pm. Proceeds to benefit the Cancer Support Community of the Greater Lehigh Valley. Robin Cressley seconded the motion. Motion carried unanimously.

Robin Cressley made a motion to approve the extension of the Declaration of Disaster regarding Covid-19 until December 31, 2021. Barbara Beltz seconded the motion. Motion carried unanimously.

Barbara Beltz made a motion to schedule Trick or Treat night to be held on Wednesday, October 27, 2021 from 6:00 p.m. to 8:00 p.m. Robin Cressley seconded the motion. Motion carried unanimously.

Robin Cressley made a motion to approve the Franklin Township Volunteer Fire Company Members to participate in the Lehighon Borough's Halloween Parade on October 2<sup>nd</sup> with the rain date of October 3, 2021. Barbara Beltz seconded the motion. Motion carried unanimously.

Citizens Questions/Comments – None

Questions from the Press - None

Barbara Beltz made a motion to adjourn the meeting at approximately 7:30 p.m. Robin Cressley seconded the motion. Motion carried unanimously.

Brenda Cressley,  
Secretary-Treasurer