

ORGANIZATION MEETING
JANUARY 3, 2023

The Franklin Township Board of Supervisors met on the above date at the Franklin Township Administration Office. Present were Supervisors Jason Frey, Robin Cressley, Fred Kemmerer Jr. and Secretary-Treasurer Brenda Cressley; The meeting was called to order at 5:00 p.m., by the Secretary. The meeting was opened by the Pledge of Allegiance to the American Flag.

Temporary Chairman. The Secretary called for appointment of a temporary Chairman to begin the meeting. Fred Kemmerer Jr. moved to appoint Jason Frey as temporary Chairman. Robin Cressley seconded the motion. Motion carried.

Chairman. Jason Frey moved to nominate Fred Kemmerer Jr. as Chairman of the Board. Robin Cressley seconded the motion. Motion carried.

Vice-Chairman. Jason Frey moved to nominate Robin Cressley as Vice-Chairman of the Board. Fred Kemmerer Jr. seconded the motion. Motion carried.

Secretary-Treasurer. Jason Frey moved to reappoint Brenda Cressley as Secretary-Treasurer. (at no additional money over the secretarial union position salary) Fred Kemmerer Jr. seconded the motion. Motion carried. (Supervisor Cressley abstained due to personal relationship)

Citizen Participation – None

Township Solicitor. Jason Frey moved to reappoint Attorney Thomas S. Nanovic as Township Solicitor. Robin Cressley seconded the motion. Motion carried unanimously.

Zoning Hearing Board Solicitor. Robin Cressley moved to appoint Attorney Robert Frycklund as Solicitor for the Franklin Township Zoning Hearing Board. Jason Frey seconded the motion. Motion carried unanimously.

Zoning Officer/BOCA Code Officer. Jason Frey moved to reappoint Paul Jarrett (LVIS) as Zoning Officer and BOCA Property Maintenance Code Enforcement Officer. Fred Kemmerer Jr. seconded the motion. Motion carried unanimously. Fee schedule on file. (The Supervisors suggested a meeting be held with Paul Jarrett to review his job responsibilities because they decided not to hire a Code Enforcement Officer).

Uniform Construction Officer/Assistant BOCA Code Enforcement Officers. Robin Cressley made a motion to reappoint the current UCC inspectors etc. Lehigh Valley Inspection Services, and Barry Isett & Associates Inc. Jason Frey seconded the motion. Motion carried unanimously.

Fred Kemmerer Jr. moved to open and appoint any new inspectors or inspection companies that are qualified, bonded, etc. and registered with the Township to perform the duties of a Uniform Construction Officer & BOCA Property Maintenance Code Enforcement Officer at any given time throughout the year.

Sewage Enforcement Officer (On-Lot). Jason Frey moved to reappoint Scott Bieber – Lehigh Soils and Wetlands as the Township Sewage Enforcement Officer. Robin Cressley seconded the motion. Motion carried unanimously. Fee schedule on file.

Alternate Sewage Enforcement Officer (On-Lot). Robin Cressley moved to reappoint Steve Gitch & Ian Farrell as Alternate Sewage Enforcement Officers. Jason Frey seconded the motion. Motion carried unanimously.

Township Engineer- Central Sewage. Fred Kemmerer Jr. moved to reappoint ARRO Consulting, Inc. as the Township’s engineer for central sewage related matters. Jason Frey seconded the motion. Motion carried unanimously.

Township Engineer (General Purposes). Robin Cressley moved to reappoint Carbon Engineering, Inc. as our Township Engineer (Michael Tirpak) for general purposes. Jason Frey seconded the motion. Motion carried unanimously. Fee Schedule on file. Fred Kemmerer Jr. suggested a meeting with Mike Tirpak to clarify some issues.

Alternate Township Engineer (General Purpose). Jason Frey moved to appoint Keystone Consulting Engineers as the Township’s Alternate Engineer for general purposes. Robin Cressley seconded the motion. Motion carried unanimously.

Emergency Management Coordinator. Robin Cressley moved to reappoint Larry Diehl as Franklin Township Emergency Management Coordinator. Jason Frey seconded the motion. Motion carried unanimously.

Vacancy Board Member. Jason Frey moved to reappoint Matthew Dorward as Vacancy Board Chairman. Robin Cressley seconded the motion. Motion carried unanimously.

Planning Commission Member. Robin Cressley moved to reappoint Rod Mann as a Planning Commission Member for a five (5) year term. Jason Frey seconded the motion. Motion carried unanimously.

Zoning Hearing Board Member. Jason Frey moved to reappoint Kevin Strunk as a Zoning Hearing Board Member for a three (3) year term. Robin Cressley seconded the motion. Motion carried unanimously.

COG Representative. Jason Frey moved to appoint Fred Kemmerer Jr. as a representative to the Carbon County Council of Government (COG). Robin Cressley seconded the motion. Motion carried.

Alternate COG Representative. Jason Frey moved to appoint Robin Cressley as the Alternate representative to the Carbon County Council of Government (COG). Fred Kemmerer Jr. seconded the motion. Motion carried.

RTK Officer Police Department. Robin Cressley moved to reappoint Jason Doll as the Open Records Officer for the Franklin Township Police Department. Jason Frey seconded the motion. Motion carried unanimously.

RTK Officer Administration Office. Jason Frey moved to reappoint Brenda Cressley as the Open Records Officer for the Franklin Township Administration Office. Fred Kemmerer Jr. seconded the motion. Motion carried. (Supervisor Cressley abstained due to personal relationship)

Alternate RTK Officer Administration Office. Robin Cressley moved to reappoint Christine Green as Alternate Open Records Officer for the Administrative Office. Jason Frey seconded the motion. Motion carried unanimously.

Representative Carbon County Tax Committee - Jason Frey moved to reappoint Brenda Cressley as the Township's representative to the Carbon County Tax Committee for a one (1) year term. Fred Kemmerer Jr. seconded the motion. Motion carried. (Supervisor Cressley abstained due to personal relationship)

Alternate Representative Carbon County Tax Committee- Robin Cressley moved to reappoint Christine Green as the alternate representative to the Carbon County Tax Committee for a one (1) year term. Jason Frey seconded the motion. Motion carried unanimously.

Municipal Authority Member – Robin Cressley moved to reappoint Willard Ahner as a member on the Municipal Authority Member for a five year term. Jason Frey seconded the motion. Motion carried unanimously.

Representative Solid Waste Advisory Committee. Robin Cressley moved to reappoint Jason Frey as Franklin Township's Representative to the Carbon County Solid Waste Advisory Committee. Fred Kemmerer Jr. seconded the motion. Motion carried.

Advisory Recreation and Parks Board Member. Robin Cressley moved to reappoint Travis Hunsicker as a member of the Franklin Township Advisory Recreation and Parks Board for a five (5) year term. Jason Frey seconded the motion. Motion carried unanimously.

Canal Commission Representative. Jason Frey moved to reappoint Dennis Bauchspies as Franklin Township's Canal Commission Representative. Robin Cressley seconded the motion. Motion carried unanimously.

Chief of Police. Robin Cressley moved to reappoint Jason Doll as Police Chief of the Franklin Township Police Department. Jason Frey seconded the motion. Motion carried unanimously.

Interim Road Foreman/Roadmaster. Jason Frey moved to reappoint Kim Hunsicker as the Interim Franklin Township's Roadmaster/Road Foreman. Robin Cressley seconded the motion. Motion carried unanimously.

Voting Delegate – PSATS Convention. Jason Frey moved to appoint Fred Kemmerer Jr. as Franklin Township's Voting Delegate for this year's PSATS Annual Educational Conference, April 23rd -26th 2023, at Hershey, Pa. Robin Cressley seconded the motion. Motion carried.

Chief Administrative Official – Non-Uniform Pension Plan. Robin Cressley moved to adopt Resolution No. 2023-01 appointing Fred Kemmerer Jr. as Chief Administrative Official of the Franklin Township Non-Uniformed Pension Plan. Jason Frey seconded the motion. Motion carried.

Chief Administrative Official – Police Pension Plan. Jason Frey moved to adopt Resolution No. 2022-02 appointing Fred Kemmerer as Chief Administrative Official of the Franklin Township Police Pension Plan. Robin Cressley seconded the motion. Motion carried.

Robin Cressley moved to reappoint Jim Thorpe Neighborhood Bank and Pennsylvania Local Government Investment Trust (PLGIT) as depositories for various checking and savings accounts. Jason Frey seconded the motion. Motion carried unanimously.

Jason Frey moved to set the Treasurer's Bond at \$500,000.00 for fiscal year 2023. Fred Kemmerer Jr. seconded the motion. Motion carried. (Supervisor Cressley abstained due to personal relationship)
H.A.Thomson Company's cost of the bond for the Treasurer is \$830.00 (1/3/23-1/2/24).

Robin Cressley moved to set the bond for Board of Supervisors as Trustees of the Police Pension Plan at \$500,000.00 for fiscal year 2023. Jason Frey seconded the motion. Motion carried unanimously. (Renews 8/1/2023).

Fred Kemmerer Jr. moved to schedule the year 2023 Township Meetings for the third (3rd) Tuesday of each month beginning at 6:30 p.m. at the Franklin Township Administration Office. Robin Cressley seconded the motion. Motion carried unanimously.

Jason Frey moved to grant permission to the Board of Supervisors and the Secretary-Treasurer to prepay bills prior to the Township Meetings. Fred Kemmerer Jr. seconded the motion. Motion carried. (Supervisor Cressley abstained due to personal relationship)

Fred Kemmerer Jr. moved to retain all present Township employees including employees in union contracts. Jason Frey seconded the motion. Motion carried. (Supervisor Cressley abstained due to personal relationship)

Jason Frey moved to increase wages of Non-Union and Non-Uniformed Township Full & Part-Time employees by approximately 3% for 2023. Robin Cressley seconded the motion. Motion carried unanimously.

Fred Kemmerer Jr. moved to approve the travel allowance set by the IRS to .65.5 cts per mile. Robin Cressley seconded the motion. Motion carried unanimously.
(Note 2022 allowance was - .58.5 cts. per mile/increased 7/2022 to 62.5 cts. per mile).

Robin Cressley moved to setting of the 2023 equipment rentals fees. Jason Frey seconded the motion.

Motion carried unanimously. Rates are as follows:

Grader	\$125.00	Truck- (33, 00 gvw) -	\$85.00
Paver -	\$400.00	One Ton Dump Truck -	\$55.00
Roller -	\$200.00	Pick-Up Truck -	\$45.00 + \$20.00 extra for Plow
Loader-	\$125.00	Broom (tag-a-long) -	\$60.00
Backhoe-	\$200.00	Tractor w/Mower-	\$100.00
Hotbox -	\$100.00		

Jason Frey made a motion to set the rate for cinders at \$25.00 per bucket load-(Komatsu) Robin Cressley seconded the motion. Motion carried unanimously.

Robby Cressley made a motion of setting of daily fees for storage at \$40.00 per day. Jason Frey seconded the motion. Motion carried unanimously.

Robin Cressley moved to approve The Pohopoco Rod and Gun Club's 2023 monthly meeting dates (meetings are held at the Township Administrative Office). Dates are as follows: January 11th, February 15th, March 15th, April 19th, May 17th, June 21st, July 19th, August 16th, September 20th, October 18th, November 15th and December 20th. Jason Frey seconded the motion. Motion carried unanimously.

Fred Kemmerer read the letter received from Barry Reed thanking the Township for use of our administration building and what accomplishments their club made in the year of 2022.

Fred Kemmerer Jr. made a motion to table the letter of request from the Lehighon Men's Softball League to use Bunker Hill Ballfield for the 2023 season from April through September. Jason Frey seconded the motion. Motion carried unanimously. Supervisors would like to review the regulations for use of the field.

Citizen Participation – None

Unfinished Business - None

New Business:

Robin Cressley made a motion to adopt Resolution No. 2023-03 which appoints Buckno Lisicky & Co., PC-CPA in place of the elected auditors to examine all Township accounts for 2022. Jason Frey seconded the motion. Motion carried unanimously.

Jason Frey made a motion to adopt Resolution No. 2023-04 – Use of Escalator Clause for all Bituminous Materials and Petroleum Product purchase contracts either bid or entered into from January 1, 2023 to December 31, 2023. Fred Kemmerer Jr. seconded the motion. Motion carried unanimously.

Robin Cressley made a motion to approve the Franklin Township Volunteer Fire Company's 2023 Activity List. Jason Frey seconded the motion. Motion carried unanimously.

Jason Frey made a motion to adopt Resolution No. 2023-06 – Approving operational support activities for participating members of the Franklin Township Volunteer Fire Company for the year of 2023. Robin Cressley seconded the motion. Motion carried unanimously.

Robin Cressley made a motion to adopt Resolution No. 2023- 07- Zachary Joseph Wilusz Eagle Scout Award. Jason Frey seconded the motion. Motion carried unanimously. Zachary was present enabling the Supervisors to verbally commend Zachary for a job well done and congratulated him on his accomplishment in becoming an Eagle Scout and in the process of making improvements to the Phifer's Ice Dam Park.

Jason Frey made a motion to approve the Per Capita Tax Exoneration List submitted by Sara Keiser, Tax Collector re: tax duplicate year 2022. Fred Kemmerer Jr. seconded the motion. Motion carried unanimously.

Fred Kemmerer Jr. made a motion to award the winning bids from Municibid ending 12/30/2022 as follows:

- Yard Machine- Snow Blower - \$135.00
- Ariens Snow Blower -\$230.00
- Snapper Riding Lawn Mower - \$400.00- reserve not met- sold to highest bidder
- Snapper (Pro) Riding Lawn Mower - \$500.00
- Coated Fencing - \$220.00
- Tiger 6610 Tractor - \$5,600.00

Jason Frey made a motion to hire Edward Zink as a full-time Road/Garbage Crew employee beginning January 3, 2023. Robin Cressley seconded the motion. Motion carried unanimously.


Jason Frey made a motion to hire A R POPPLE TKG & EXC, LLC to demolish the Hobby Shop Building located at 903 Fairyland Rd. per the recommendation letter from Michael Tirpak of Carbon Engineering stating all specifications were met per the Penn Bid results in the amount of \$27,500.00. Robin Cressley seconded the motion. Motion carried unanimously.

Public Comments: None

Questions from the Press: None

Jason Frey made a motion to adjourn the meeting at 5:50 p.m. Robin Cressley seconded the motion. Motion carried unanimously.

Respectfully Submitted,


Brenda Cressley, Secretary