

ORGANIZATION MEETING  
JANUARY 7, 2019

The Franklin Township Board of Supervisors met on the above date at the Franklin Township Administration Office. Present were Supervisors Jason Frey, Robin Cressley, Barbara Beltz; Secretary-Treasurer Brenda Neeb; The meeting was called to order at 6:30 p.m., by the Secretary. The meeting was opened by the Pledge of Allegiance to the American Flag.

The Secretary called for appointment of a temporary Chairman to begin the meeting. Brenda Neeb moved to appoint Barbara Beltz as temporary Chairman. Robin Cressley seconded the motion. Motion carried unanimously.

Barbara Beltz moved to nominate Jason Frey as Chairman of the Board. Robin Cressley seconded the motion. Motion carried unanimously.

Jason Frey moved to nominate Robin Cressley as Vice-Chairman of the Board. Barbara Beltz seconded the motion. Motion carried unanimously.

Barbara Beltz moved to reappoint Brenda Neeb as Secretary-Treasurer. (at no additional money over the secretarial union position salary) Jason Frey seconded the motion. Motion carried.

Robin Cressley moved to reappoint William Schwab of William G. Schwab and Associates as Township Solicitor. Barbara Beltz seconded the motion. Motion carried unanimously.

Barbara Beltz moved to reappoint Attorney Jenny Cheng as Solicitor for the Franklin Township Zoning Hearing Board. Robin Cressley seconded the motion. Motion carried unanimously.

Robin Cressley moved to reappoint Paul Jarrett as Zoning Officer and BOCA Property Maintenance Code Enforcement Officer. Barbara Beltz seconded the motion. Motion carried unanimously.

Barbara Beltz moved to reappoint Codemaster and Bureau of Veritas North America Inc., as the Assistant BOCA Property Maintenance Code Enforcement Officers. Robin Cressley seconded the motion. Motion carried unanimously.

Barbara Beltz moved to reappoint Paul Jarrett (LVIS), Codemaster, and Bureau of Veritas North America Inc., as the Uniform Construction Code Officers. Robin Cressley seconded the motion. Motion carried unanimously.

Robin Cressley moved to reappoint Scott Bieber – Lehigh Soils and Wetlands as the Township Sewage Enforcement Officer. Barbara Beltz seconded the motion. Motion carried unanimously. Perc Test will increase \$50.00. (Current-\$450.00 will be increased to \$500.00).

Barbara Beltz and Robin Cressley moved to reappoint Steve Gitch as Alternate Sewage Enforcement Officer. Motion carried unanimously.

Barbara Beltz moved to appoint Charyn Ayoub as an Alternate Sewage Enforcement Officer. Robin Cressley seconded the motion. Motion carried unanimously.

Robin Cressley and Barbara Beltz moved to reappoint ARRO Consulting, Inc. as the Township's engineer for central sewage related matters. Motion carried unanimously.

Barbara Beltz and Robin Cressley moved to reappoint Carbon Engineering, Inc. as our Township Engineer (Greg Haas and Michael Tirpak) for general purposes. Motion carried unanimously.

Robin Cressley and Barbara Beltz moved to appoint Keystone Consulting Engineers as the Township's Alternate Engineer for general purposes. Motion carried unanimously.

Barbara Beltz and Robin Cressley moved to reappoint Larry Diehl as Franklin Township Emergency Management Coordinator. Motion carried unanimously.

Robin Cressley moved to appoint Howard Boehringer as a Vacancy Board Member. Barbara Beltz seconded the motion. Motion carried unanimously.

Barbara Beltz and Robin Cressley moved to reappoint Matthew Neeb as a Planning Commission Member for a five (5) year term. Motion carried unanimously.

Robin Cressley moved to appoint Michael Quinn as a Planning Commission Member to fulfill the vacancy left by the resignation of Planning Commission Member, Paul Kocher, term due to expire on 12/31/19. Barbara Beltz seconded the motion. Motion carried unanimously.

Robin Cressley and Barbara Beltz moved to appoint Kevin Strunk as a member of the Franklin Township Zoning Hearing Board for a three (3) year term. Motion carried unanimously.

Jason Frey and Barbara Beltz moved to reappoint Robin Cressley as a representative to the Carbon County Council of Government (COG). Motion carried.

Jason Frey and Robin Cressley moved to reappoint Barbara Beltz as the Alternate representative to the Carbon County Council of Government (COG). Motion carried.

Barbara Beltz and Robin Cressley moved to reappoint Jason Doll as the Open Records Officer for the Franklin Township Police Department. Motion carried unanimously.

Jason Frey and Barbara Beltz moved to reappoint Brenda Neeb as the Open Records Officer for the Franklin Township Administration Office. Motion carried.

Robin Cressley and Barbara Beltz moved to reappoint Christine Green as Alternate Open Records Officer for the Administrative Office. Motion carried unanimously.

Jason Frey and Barbara Beltz moved reappoint Brenda Neeb as the Township's representative to the Carbon County Tax Committee for a one (1) year term. Motion carried.

Robin Cressley and Barbara Beltz moved to reappoint Christine Green as the alternate representative to the Carbon County Tax Committee for a one (1) year term. Motion carried unanimously.

Barbara Beltz and Robin Cressley moved to appoint Lynn Diehl as a member on the Municipal Authority Member for a five (5) year term. Motion carried unanimously.

Barbara Beltz and Robin Cressley moved to appoint Rod Green as Property Maintenance Appeals Board Member for a one (1) year term. Appointment is to fulfill the empty seat due to the resignation of Board member, Paul Kocher. Motion carried unanimously.

Robin Cressley and Barbara Beltz moved to reappoint Jason Frey as Franklin Township's Representative to the Carbon County Solid Waste Advisory Committee. Motion carried.

Jason Frey and Robin Cressley moved to appoint Barbara Beltz as a member of the Franklin Township Advisory Recreation and Parks Board for a five (5) year term. Motion carried.

Barbara Beltz and Robin Cressley moved to appoint Joseph Connaughton as a member of the Franklin Township Advisory Recreation and Parks Board for a one (1) year term. Appointment is to fulfill the empty seat left by previous board member Rod Green. Motion carried unanimously.

Robin Cressley and Barbara Beltz moved to appoint Robert Correll (Lions' Club representative) as a member of the Franklin Township Advisory Recreation and Parks Board for a two (2) year term. Appointment is to fulfill the empty seat left by previous board member David Hawk. Motion carried unanimously.

Barbara Beltz and Robin Cressley moved to reappoint Dennis Bauchspies as the Township's Representative to the Lehigh Canal Recreation Commission. Motion carried unanimously.

Robin Cressley and Barbara Beltz moved to reappoint Jason Doll as Police Chief of the Franklin Township Police Department. Motion carried unanimously.

Jason Frey and Barbara Beltz moved to reappoint Robin Cressley as Franklin Township's Roadmaster/Road Foreman. Motion carried.

There will be no Franklin Township Voting Delegate appointed for this year's PSATS Annual Educational Conference, April 14-17, 2019, at Hershey, Pa.

Robin Cressley moved to adopt Resolution No. 2019-01 which appoints Jason Frey as Chief Administrative Official of the Franklin Township Non-Uniformed Police Pension Plan. Barbara Beltz seconded the motion. Motion carried.

Barbara Beltz moved to adopt Resolution No. 2019-02 which appoints Jason Frey as Chief Administrative Official of the Franklin Township Police Pension Plan. Robin Cressley seconded the motion. Motion carried.

Robin Cressley and Barbara Beltz moved to reappoint Jim Thorpe National Bank and Pennsylvania Local Government Investment Trust (PLGIT) as depositories for various checking and savings accounts. Motion carried unanimously.

Jason Frey and Barbara Beltz moved to set the Treasurer's Bond at \$500,000.00 for fiscal year 2019. Motion carried.

Barbara Beltz and Robin Cressley moved to set the bond for Board of Supervisors as Trustees of the Police Pension Plan at \$500,000.00 for fiscal year 2019. Motion carried unanimously. (Renews 8/1/19)

Robin Cressley and Barbara Beltz moved to schedule the year 2019 Township Meetings for the third (3<sup>rd</sup>) Tuesday of each month beginning at 6:30 p.m. at the Franklin Township Administration Office. Motion carried unanimously.

Barbara Beltz and Robin Cressley moved to grant permission to the Board of Supervisors and the Secretary-Treasurer to prepay bills prior to the Township Meetings. Motion carried unanimously.

Robin Cressley and Barbara Beltz moved to retain all present Township employees including employees in Union contracts. Motion carried unanimously.

Jason Frey and Barbara Beltz moved to increase wages of Township employees by approximately 3% for 2019. Motion carried.

Robin Cressley and Barbara Beltz moved to set the following hourly rates for equipment rentals for 2019. Motion carried unanimously.

Grader	\$125.00	Truck- (33, 00 gvw) -	\$85.00
Paver -	\$400.00	One Ton Dump Truck -	\$55.00
Roller -	\$200.00	Pick-Up Truck -	\$45.00 + \$20.00 extra for Plow
Loader-	\$125.00	Broom (tag-a-long) -	\$60.00
Backhoe-	\$200.00	Tractor w/Mower-	\$100.00
Hotbox -	\$100.00		

Cinders - \$25.00 per bucket load – Komatsu

Barbara Beltz and Robin Cressley moved to set the daily fees for storage at \$40.00 per day. Motion carried unanimously.

Robin Cressley and Barbara Beltz moved to set travel allowance (mileage) for 2019 at .58 cts. per mile. Motion carried unanimously.

Barbara Beltz and Robin Cressley moved to approve the Franklin Township Volunteer Fire Company's 2019 planned activity list (list attached); weekly training drills held every Monday evenings; regular monthly meetings held the second Tuesday each month, unscheduled work details that will be held from time to time, and all boot drives throughout the year of 2019. (all meetings/events will be held at the Franklin Township Fire Company. Motion carried unanimously.

Barbara Beltz and Robin Cressley moved to approve The Pohopoco Rod and Gun Club's 2019 monthly meeting dates (meetings are held at the Township Administrative Office). Dates are as follows: January 16<sup>th</sup>, February 20<sup>th</sup>, March 20<sup>th</sup>, April 17<sup>th</sup>, May 15<sup>th</sup>, June 19<sup>th</sup>, July 17<sup>th</sup>, August 21<sup>st</sup>, September 18<sup>th</sup>, October 16<sup>th</sup>, and November 20<sup>th</sup> and December (TBD). Motion carried unanimously.

Citizen Participation – None

Unfinished Business - Robin Cressley spoke to the Teamsters Union Representative Mark Laubach regarding a request that the Friday working hours for the sanitation crew be changed. Current hours are 6:30 a.m. - 2:30 p.m. for safety reasons they are requesting the working hours be changed to 7:00 a.m. – 3:00 p.m.

New Business:

Robin Cressley made a motion to adopt Resolution No. 2019-03 which appoints Buckno Lisicky & Co., PC-CPA in place of the elected auditors to examine all Township accounts for 2018. Barbara Beltz seconded the motion. Motion carried unanimously.

Barbara Beltz made a motion to adopt Resolution No. 2019-04 – Use of Escalator Clause for all Bituminous Materials and Petroleum Product purchase contracts either bid or entered into from January 1, 2019 to December 31, 2019. Robin Cressley seconded the motion. Motion carried unanimously.

Robin Cressley made a motion to adopt Resolution No. 2019-05 – Revised/Update the Schedule of Fees regarding the Subdivision and Land Development Regulations. Barbara Beltz seconded motion. Motion carried unanimously. (Noted fees have not increased since 2010)

Barbara Beltz made a motion to adopt Resolution No. 2019-06 – Appointment of Alternate Members to the Franklin Township Zoning Hearing Board for a term of three (3) years each. (Angela Stehle and Barbara Cahill). Robin Cressley seconded the motion. Motion carried unanimously.

Robin Cressley made a motion to approve the Per Capita Tax Exoneration List submitted by Sara Keiser, Tax Collector re: tax duplicate year 2018. Barbara Beltz seconded the motion. Motion carried unanimously.

Barbara Beltz made a motion to have Franklin Township's 2019 tax duplicates computed by Touchpoint. Robin Cressley seconded the motion. Motion carried unanimously.

Public Comments: None present

Questions from the Press: None present

Barbara Beltz made a motion to adjourn the meeting at 7:00 p.m. Robin Cressley seconded the motion. Motion carried unanimously.



Respectfully Submitted,  
Brenda Neeb, Secretary-Treasurer