

ORGANIZATION MEETING  
JANUARY 3, 2022

The Franklin Township Board of Supervisors met on the above date at the Franklin Township Administration Office. Present were Supervisors Jason Frey, Robin Cressley, Fred Kemmerer Jr. and Secretary-Treasurer Brenda Cressley; The meeting was called to order at 5:00 p.m., by the Secretary. The meeting was opened by the Pledge of Allegiance to the American Flag.

The Secretary called for appointment of a temporary Chairman to begin the meeting. Robin Cressley moved to appoint Fred Kemmerer as temporary Chairman. Robin Cressley seconded the motion. Motion carried unanimously.

Fred Kemmerer moved to nominate himself as Chairman of the Board. Robin Cressley seconded the motion. Motion carried unanimously.

Fred Kemmerer moved to nominate Robin Cressley as Vice-Chairman of the Board. Robin Cressley seconded the motion. Motion carried.

Fred Kemmerer moved to reappoint Brenda Cressley as Secretary-Treasurer. (at no additional money over the secretarial union position salary) Jason Frey seconded the motion. Motion carried. (Supervisor Cressley abstained due to personal relationship)

Citizen Participation –

Tyler Evans a representative from Collier Engineer & Design Services and Todd Meltsch from Bureau of Veritas were both present introduced themselves.

Garrett Kistler was present to show his support for Paul Jarrett (Zoning Officer)

David Bradley asked the board to appoint more than one zoning officer and to open up to anyone who is certified/qualified to be a UCC inspector.

Jason Frey moved to reappoint Attorney Thomas S. Nanovic as Township Solicitor. Robin Cressley seconded the motion. Motion carried unanimously.

Robin Cressley moved to appoint Attorney Robert Frycklund as Solicitor for the Franklin Township Zoning Hearing Board. Fred Kemmerer seconded the motion. Motion carried unanimously.

Robin Cressley moved to reappoint Paul Jarrett (LVIS) as Zoning Officer and BOCA Property Maintenance Code Enforcement Officer. Fred Kemmerer seconded the motion. Jason Frey opposed. Motion carried.

Jason Frey made a motion to appoint Uniform Construction Officers & BOCA Property Maintenance Code Enforcement Officers open to any inspectors or inspection companies that are qualified, bonded, etc. and registered with the Township. The current UCC inspectors are: Lehigh Valley Inspection Services, Bureau of Veritas North America Inc., and Barry Isett & Associates Inc. Robin Cressley seconded the motion. Motion carried unanimously.

Barbara Beltz moved to reappoint Paul Jarrett (LVIS), and Bureau of Veritas North America Inc., as Uniform Construction Code Officers along with Barry Isett & Associates Inc. Robin Cressley seconded the motion. Motion carried unanimously.

Robin Cressley moved to reappoint Scott Bieber – Lehigh Soils and Wetlands as the Township Sewage Enforcement Officer. Jason Frey seconded the motion. Motion carried unanimously.

Robin Cressley moved to reappoint Steve Gitch & Charyn Ayoub as Alternate Sewage Enforcement Officers. Jason Frey seconded the motion. Motion carried unanimously  
Jason Frey moved to reappoint ARRO Consulting, Inc. as the Township’s engineer for central sewage related matters. Robin Cressley seconded the motion. Motion carried unanimously

Jason Frey moved to reappoint Carbon Engineering, Inc. as our Township Engineer (Michael Tirpak) for general purposes. Robin Cressley seconded the motion. Motion carried unanimously. Fee Schedule on file.

Jason Frey moved to appoint Keystone Consulting Engineers as the Township’s Alternate Engineer for general purposes. Robin Cressley seconded the motion. Motion carried unanimously.

Fred Kemmerer moved to reappoint Larry Diehl as Franklin Township Emergency Management Coordinator. Robin Cressley seconded the motion. Motion carried unanimously.

Fred Kemmerer moved to appoint Matthew Dorward as a Vacancy Board Chairman. Robin Cressley seconded the motion. Motion carried unanimously. Matthew Dorward sent an email expressing his interest in becoming Chairman of the Vacancy Board. Copy of email on file.

Jason Frey moved to reappoint Kim Rabenold as a Planning Commission Member for a five (5) year term. Robin Cressley seconded the motion. Motion carried unanimously.

Jason Frey moved to reappoint Robin Cressley as a representative to the Carbon County Council of Government (COG). Robin Cressley seconded the motion. Motion carried.

Robin Cressley moved to reappoint Fred Kemmerer as the Alternate representative to the Carbon County Council of Government (COG). Jason Frey seconded the motion. Motion carried.

Fred Kemmerer moved to reappoint Jason Doll as the Open Records Officer for the Franklin Township Police Department. Jason Frey seconded the motion. Motion carried unanimously.

Jason Frey moved to reappoint Brenda Cressley as the Open Records Officer for the Franklin Township Administration Office. Fred Kemmerer seconded the motion. Motion carried. (Supervisor Cressley abstained due to personal relationship)

Robin Cressley moved to reappoint Christine Green as Alternate Open Records Officer for the Administrative Office. Jason Frey seconded the motion. Motion carried unanimously.

Fred Kemmerer moved to reappoint Brenda Cressley as the Township’s representative to the Carbon County Tax Committee for a one (1) year term. Jason Frey seconded the motion. Motion carried. (Supervisor Cressley abstained due to personal relationship)

Robin Cressley moved to reappoint Christine Green as the alternate representative to the Carbon County Tax Committee for a one (1) year term. Jason Frey seconded the motion. Motion carried unanimously.

Jason Frey moved to reappoint Dr. John DeMatte Sr. as a member on the Municipal Authority Member for a five year term. Robin Cressley seconded the motion. Motion carried unanimously.

Robin Cressley moved to reappoint Jason Frey as Franklin Township's Representative to the Carbon County Solid Waste Advisory Committee. Fred Kemmerer seconded the motion. Motion carried.

Fred Kemmerer moved to reappoint Brenda Cressley as a member of the Franklin Township Advisory Recreation and Parks Board for a five (5) year term. Jason Frey seconded the motion. Motion carried. (Supervisor Cressley abstained due to personal relationship). Motion carried

Jason Frey moved to appoint Fred Kemmerer as a member of the Franklin Township Advisory Recreation and Parks Board to fulfill outgoing Supervisor Barbara Beltz's term (Term ends 1/2024). Robin Cressley seconded the motion. Motion carried.

Robin Cressley moved to reappoint the current members of the Property Maintenance Code Appeals Board to another two year appointment (1/2024). Members of the board are as follows: Willard Ahner, Dr. John DeMatte Sr., Eric Markell, Gail Maholick, and Rod Green). Jason Frey seconded the motion. Motion carried unanimously.

Fred Kemmerer nominated himself to be appointed as Franklin Township's Canal Commission Representative. After a short discussion and without a lack of a second motion, Supervisor Kemmerer declined his nomination. Robin Cressley moved to reappoint Dennis Bauchspies as Franklin Township's Canal Commission Representative. Jason Frey seconded the motion. Motion carried unanimously.

Robin Cressley moved to reappoint Jason Doll as Police Chief of the Franklin Township Police Department. Jason Frey seconded the motion. Motion carried unanimously.

Fred Kemmerer moved to reappoint Robin Cressley as Franklin Township's Roadmaster/Road Foreman. Robin Cressley seconded the motion. Jason Frey opposed the motion. Motion carried.

Robin Cressley moved to appoint Fred Kemmerer as Franklin Township's Voting Delegate for this year's PSATS Annual Educational Conference, April 24th -27th 2022, at Hershey, Pa. Jason Frey seconded the motion. Motion carried.

Robin Cressley moved to adopt Resolution No. 2022-01 appointing Fred Kemmerer as Chief Administrative Official of the Franklin Township Non-Uniformed Pension Plan. Jason Frey seconded the motion. Motion carried.

Jason Frey moved to adopt Resolution No. 2022-02 appointing Fred Kemmerer as Chief Administrative Official of the Franklin Township Police Pension Plan. Robin Cressley seconded the motion. Motion carried.

Jason Frey moved to reappoint Jim Thorpe Neighborhood Bank and Pennsylvania Local Government Investment Trust (PLGIT) as depositories for various checking and savings accounts. Robin Cressley seconded the motion. Motion carried unanimously.

Jason Frey moved to set the Treasurer's Bond at \$500,000.00 for fiscal year 2022. Fred Kemmerer seconded the motion. Motion carried. (Supervisor Cressley abstained due to personal relationship) H.A.Thomson Company's cost of the bond for the Treasurer is \$830.00 (1/3/22-1/3/23).

Robin Cressley moved to set the bond for Board of Supervisors as Trustees of the Police Pension Plan at \$500,000.00 for fiscal year 2022. Fred Kemmerer seconded the motion. Motion carried unanimously. (Renews 8/1/2022).

Fred Kemmerer moved to schedule the year 2022 Township Meetings for the third (3<sup>rd</sup>) Tuesday of each month beginning at 6:30 p.m. at the Franklin Township Administration Office. Robin Cressley seconded the motion. Motion carried unanimously.

Jason Frey moved to grant permission to the Board of Supervisors and the Secretary-Treasurer to prepay bills prior to the Township Meetings. Fred Kemmerer seconded the motion. Motion carried. (Supervisor Cressley abstained due to personal relationship)

Jason Frey moved to retain all present Township employees including employees in Union contracts. Fred Kemmerer seconded the motion. Motion carried. (Supervisor Cressley abstained due to personal relationship)

Fred Kemmerer moved to increase wages of Non-Union and Non-Uniformed Township Full & Part-Time employees by approximately 3% for 2022 with the exception of Robin Cressley who declined his 3% pay increase for the year of 2022. Fred Kemmerer seconded the motion. Motion carried.

Robin Cressley moved to approve the travel allowance set by the IRS to .58.5 cts per mile. Fred Kemmerer seconded the motion. Motion carried unanimously. (Note 2021 allowance was - .56 cts per mile).

Jason Frey moved to table the setting of the 2022 equipment rentals fees until the February 15, 2022 Township Meeting. Robin Cressley seconded the motion. Motion carried unanimously.

Robin Cressley moved to approve The Pohopoco Rod and Gun Club's 2022 monthly meeting dates (meetings are held at the Township Administrative Office). Dates are as follows: January 19<sup>th</sup>, February 16<sup>th</sup>, March 16<sup>th</sup>, April 20<sup>th</sup>, May 18<sup>th</sup>, June 15<sup>th</sup>, July 20<sup>th</sup>, August 17<sup>th</sup>, September 21<sup>st</sup>, October 19<sup>th</sup>, November 16<sup>th</sup> and December 21<sup>st</sup>. Jason Frey seconded the motion. Motion carried unanimously.

Fred Kemmerer read the letter received from Barry Reed and James Deebel thanking the Township for use of our administration building and what accomplishments were made in the year of 2021.

Robin Cressley made a motion to table the letter of request from the Lehighon Men's Softball League to use Bunker Hill Ballfield for the 2022 season from April through September. Fred Kemmerer seconded the motion. Motion carried unanimously.

Citizen Participation – None

Unfinished Business - None

New Business:

Robin Cressley made a motion to adopt Resolution No. 2022-03 which appoints Buckno Lisicky & Co., PC-CPA in place of the elected auditors to examine all Township accounts for 2021. Jason Frey seconded the motion. Motion carried unanimously.

Robin Cressley made a motion to adopt Resolution No. 2022-04 – Use of Escalator Clause for all Bituminous Materials and Petroleum Product purchase contracts either bid or entered into from January 1, 2022 to December 31, 2022. Jason Frey seconded the motion. Motion carried unanimously.

Jason Frey made a motion to adopt Resolution No. 2022-05 – Approving operational support activities for participating members of the Franklin Township Volunteer Fire Company for the year of 2022. Robin Cressley seconded the motion. Motion carried unanimously.

Robby Cressley moved to adopt Resolutions No. 2022-06 thru No. 2022-13, (**General , Sewer, Payroll and Recreation Funds, Act 93 Fire Escrow, and Developers Escrow Account, CD Building Fund**) changing Signatures on all Accounts at Jim Thorpe Neighborhood Bank. (Removing the name of Barbara E. Beltz as Supervisor and adding the name of Fred Kemmerer Jr., effective, January 3, 2022). Jason Frey seconded the motion. Motion carried unanimously.

Jason Frey made a motion to approve the Per Capita Tax Exoneration List submitted by Sara Keiser, Tax Collector re: tax duplicate year 2021. Robin Cressley seconded the motion. Motion carried unanimously.

Public Comments:

David Bradley would like the bonding company to be listed on the website and the amount that is paid to bond the treasurer and would like to start Livestreaming the Township Meetings.

Questions from the Press: None

Jason Frey made a motion to adjourn the meeting at 6:40 p.m. Robin Cressley seconded the motion. Motion carried unanimously.

Respectfully Submitted,  
Brenda Cressley, Secretary-Treasurer

